



~~Staff Council~~

**Draft Minutes for July 17, 2019**

**Staff Recognition Committee:** Marion Hale reported on the preparations for the Staff Appreciation Luncheon to be held on August 5. She said she has invited Regent Kemp and he plans to attend. She encouraged Staff Congress members to sit with other staff throughout the luncheon room rather than at one table with Staff Congress. Members are asked to arrive at the luncheon by 11:30 a.m., if they are available, in order to greet staff as they enter the ballroom.

**Staff Special Events Committee:** Marion Hale said the Staff Reception is scheduled for December 5. The Children's Christmas Party is scheduled for December 7. Congress members interested in chairing this committee may contact Marion Hale. The 2019-2020 chair's term on Staff Congress was completed on June 30, 2019.

**Communications Committee:** Laura Buchanan asked staff to send her items to post on the Staff Congress Facebook page and to encourage other staff to follow the Facebook page.

**Working Conditions Committee:** No report.

**Staff Congress Foundation Textbook Scholarship Committee:** The 2018-2019 committee chair completed her term on Staff Congress on June 30, 2019. Marion Hale said she will appoint a new committee chair.

**Personnel Policies and Benefits Committee:** No report.

**UNIVERSITY-WIDE COMMITTEES:**

**Faculty and Staff Insurance and Benefits Committee:** John Young said that at its meeting on July 19, the committee is scheduled to receive information regarding 2020 health insurance.

**Intercollegiate Athletic Council:** No report.

**Naming Campus Facilities Committee:** No report.

**Judicial Board:** No report.

**Sick Leave Appeals Committee:** No report.

**International Studies Advisory Committee:** No report.

**Budget Advisory Committee:** No report.

**Shared Governance Committee:** Laura Buchanan said she is looking forward to working with Faculty Regent Melony Shemberger this year. The Shared Governance Committee members intend for the group to be more active. Marion Hale complimented staff for their work in shared governance.

**AD HOC COMMITTEES:**

**Bylaws Revision Committee:** Orville Herndon said the Bylaws Revision Committee is working with Human Resources to determine the structure for Staff Congress representation groups. Marion Hale explained that the groups will be revised due to the outsourcing of positions.

**Staff Handbook Committee:** On behalf of Matt Purdy who was unable to attend today's Staff Congress meeting, Marion Hale reported that the Staff Handbook Committee's work will be based on the pending work of the Bylaws Revision Committee.

**Staff Survey Review Committee:** Marion Hale said the 2018 Staff Survey has been presented to the Board of Regents. The Staff Survey Review Committee will be developing this year's Staff Survey. Suggestions for the survey can be sent to the Executive Committee. Marion complimented Jessica Evans and Phil Schooley for work with the 2018 Staff Survey.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Staff Congress 2019-2020 Meeting Calendar:** Laura Buchanan presented the 2019-2020 Staff Congress meeting calendar. She explained that the December 2019 and March 2020 meeting dates are listed on the second Wednesday of the month instead of the usual third Wednesday of the month due to the university's December closure and Spring break.

Laura Buchanan made a motion to approve the 2019-2020 meeting calendar as presented. Orville Herndon seconded. Marion Hale asked if there was any discussion. There was none. Marion Hale called for the question. The motion carried.

